

Self Study Report
of
Government P. G. College, New Tehri
(Tehri-Garhwal)
Uttarakhand

SSR Report Prepared by:

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Submitted To:



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

P. O. Box. No. 1075, Nagarbhavi, Bangalore - 560 072

December, 2011

Profile of the Department		Responses	
1.	Name of the Department	Botany	
2.	Year of Establishment	2003	
3.	Number of Teachers sanctioned and present position	03	03
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	03/217	
7.	Demand Ratio (No. of seats : No. of applications)	1:2	
8.	Ratio of Teachers to Students	1:72	
9.	Number of research scholars who had their master's degree from other institutions	01	
10	The year when the curriculum was revised last	2006; 2011	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	~60%	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	10	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have Attended National and International Seminars (last five years)	03	-
17	Number of National and International seminars organized (Last five years)	Nil	Nil
18	Number of teachers engaged in consultancy and the revenue generated	Nil	
19	Number of Ongoing projects and its total outlay	Nil	
20	Research projects completed during last two & its total outlay	Nil	
21	Number of inventions and patents	Nil	
22	Number of Ph. D theses guided during the last two years	Nil	
23	Number of Books in the Departmental Library, if any	372	
24	Number of Journals/Periodicals	02	
25	Number of Computers	02	
26	Annual Budget	Nil	

Profile of the Department		Responses	
1.	Name of the Department	Chemistry	
2.	Year of Establishment	2003	
3.	Number of Teachers sanctioned and present position	03	03
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	01	
6.	Number of Teachers and Students	03/180	
7.	Demand Ratio (No. of seats : No. of applications)	1:1.5	
8.	Ratio of Teachers to Students	1:60	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10	The year when the curriculum was revised last	2011	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	~75%	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	06	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have Attended National and International Seminars (last five years)	03	30
17	Number of National and International seminars organized (Last five years)	Nil	Nil
18	Number of teachers engaged in consultancy and the revenue generated	Nil	Nil
19	Number of Ongoing projects and its total outlay	Nil	Nil
20	Research projects completed during last two & its total outlay	Nil	Nil
21	Number of inventions and patents	Nil	Nil
22	Number of Ph. D theses guided during the last two years	01	
23	Number of Books in the Departmental Library, if any	25	
24	Number of Journals/Periodicals	01	
25	Number of Computers	01	
26	Annual Budget	~50000/=	

Profile of the Department		Responses	
1.	Name of the Department	Commerce	
2.	Year of Establishment	2003	
3.	Number of Teachers sanctioned and present position	05	04
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	04/123	
7.	Demand Ratio (No. of seats : No. of applications)	1:1	
8.	Ratio of Teachers to Students	1:31	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10	The year when the curriculum was revised last	2011	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	-	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	05	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have Attended National and International Seminars (last five years)	06	Nil
17	Number of National and International seminars organized (Last five years)	Nil	Nil
18	Number of teachers engaged in consultancy and the revenue generated	Nil	Nil
19	Number of Ongoing projects and its total outlay	Nil	<i>Nil</i>
20	Research projects completed during last two & its total outlay	Nil	Nil
21	Number of inventions and patents	Nil	Nil
22	Number of Ph. D theses guided during the last two years	Nil	
23	Number of Books in the Departmental Library, if any	300	
24	Number of Journals/Periodicals	06	
25	Number of Computers	01	
26	Annual Budget	Nil	

Profile of the Department		Responses	
1.	Name of the Department	Defence Studies	
2.	Year of Establishment	2003	
3.	Number of Teachers sanctioned and present position	03	03
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	03/57	
7.	Demand Ratio (No. of seats : No. of applications)	1:3	
8.	Ratio of Teachers to Students	1:19	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10	The year when the curriculum was revised last	2011	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	~60%	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	18	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have Attended National and International Seminars (last five years)	12	Nil
17	Number of National and International seminars organized (Last five years)	Nil	Nil
18	Number of teachers engaged in consultancy and the revenue generated	Nil	Nil
19	Number of Ongoing projects and its total outlay	Nil	<i>Nil</i>
20	Research projects completed during last two & its total outlay	Nil	Nil
21	Number of inventions and patents	Nil	Nil
22	Number of Ph. D theses guided during the last two years	Nil	
23	Number of Books in the Departmental Library, if any	210	
24	Number of Journals/Periodicals	02	
25	Number of Computers	01	
26	Annual Budget	Nil	

Profile of the Department		Responses	
1.	Name of the Department	Economics	
2.	Year of Establishment	2003	
3.	Number of Teachers sanctioned and present position	03	02
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	02/70	
7.	Demand Ratio (No. of seats : No. of applications)	1:1	
8.	Ratio of Teachers to Students	1:35	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10	The year when the curriculum was revised last	2011	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	~80%	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	05	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have Attended National and International Seminars (last five years)	08	01
17	Number of National and International seminars organized (Last five years)	Nil	Nil
18	Number of teachers engaged in consultancy and the revenue generated	Nil	
19	Number of Ongoing projects and its total outlay	Nil	
20	Research projects completed during last two & its total outlay	Nil	
21	Number of inventions and patents	Nil	
22	Number of Ph. D theses guided during the last two years	Nil	
23	Number of Books in the Departmental Library, if any	NA	
24	Number of Journals/Periodicals	Nil	
25	Number of Computers	Nil	
26	Annual Budget	25000/= for books	

Profile of the Department		Responses	
1.	Name of the Department	English	
2.	Year of Establishment	2003	
3.	Number of Teachers sanctioned and present position	03	02
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	02/145	
7.	Demand Ratio (No. of seats : No. of applications)	1:1	
8.	Ratio of Teachers to Students	1:72	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10	The year when the curriculum was revised last	2011	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	~80%	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	01	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have Attended National and International Seminars (last five years)	03	-
17	Number of National and International seminars organized (Last five years)	Nil	Nil
18	Number of teachers engaged in consultancy and the revenue generated	Nil	
19	Number of Ongoing projects and its total outlay	Nil	
20	Research projects completed during last two & its total outlay	Nil	
21	Number of inventions and patents	Nil	
22	Number of Ph. D theses guided during the last two years	Nil	
23	Number of Books in the Departmental Library, if any	NA	
24	Number of Journals/Periodicals	Nil	
25	Number of Computers	Nil	
26	Annual Budget	Nil	

Profile of the Department		Responses	
1	Name of the Department	Geography	
2	Year of Establishment	1979	
3	Number of Teachers sanctioned and present position	02	02
4	Number of Administrative Staff	Nil	
5	Number of Technical Staff	Nil	
6	Number of Teachers and Students	02/200	
7	Demand Ratio (No. of seats : No. of applications)	NA	
8	Ratio of Teachers to Students	100/01	
9	Number of research scholars who had their master's degree from other institutions	05	
10	The year when the curriculum was revised last	2011	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	93%	
13	University Distinction/ Ranks	01	
14	Publications by faculty (last 5 years)	08	
15	Awards and recognition received by faculty (last five years)	04	
16	Faculty who have Attended National and International Seminars (last five years)	02	-
17	Number of National and International seminars organized (Last five years)	01	Nil
18	Number of teachers engaged in consultancy and the revenue generated	Nil	
19	Number of Ongoing projects and its total outlay	02	
20	Research projects completed during last two & its total outlay	Nil	
21	Number of inventions and patents	Nil	
22	Number of Ph. D theses guided during the last two years	05	
23	Number of Books in the Departmental Library, if any	70	
24	Number of Journals/Periodicals	02	
25	Number of Computers	01	
26	Annual Budget	Nil	

Profile of the Department		Responses	
1	Name of the Department	Geology	
2	Year of Establishment	2003	
3	Number of Teachers sanctioned and present position	02	01
4	Number of Administrative Staff	Nil	
5	Number of Technical Staff	Nil	
6	Number of Teachers and Students	01/24	
7	Demand Ratio (No. of seats : No. of applications)	NA	
8	Ratio of Teachers to Students	1:24	
9	Number of research scholars who had their master's degree from other institutions	05	
10	The year when the curriculum was revised last	2011	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	90%	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	Nil	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have Attended National and International Seminars (last five years)	01	-
17	Number of National and International seminars organized (Last five years)	Nil	Nil
18	Number of teachers engaged in consultancy and the revenue generated	Nil	
19	Number of Ongoing projects and its total outlay	Nil	
20	Research projects completed during last two & its total outlay	Nil	
21	Number of inventions and patents	Nil	
22	Number of Ph. D theses guided during the last two years	Nil	
23	Number of Books in the Departmental Library, if any	NA	
24	Number of Journals/Periodicals	01	
25	Number of Computers	Nil	
26	Annual Budget	Nil	

Profile of the Department		Responses	
1.	Name of the Department	Hindi	
2.	Year of Establishment	2003	
3.	Number of Teachers sanctioned and present position	03	03
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	03/207	
7.	Demand Ratio (No. of seats : No. of applications)	1:1	
8.	Ratio of Teachers to Students	1:69	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10	The year when the curriculum was revised last	2011	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	~90%	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	13	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have Attended National and International Seminars (last five years)	03	-
17	Number of National and International seminars organized (Last five years)	Nil	Nil
18	Number of teachers engaged in consultancy and the revenue generated	Nil	
19	Number of Ongoing projects and its total outlay	Nil	
20	Research projects completed during last two & its total outlay	Nil	
21	Number of inventions and patents	Nil	
22	Number of Ph. D theses guided during the last two years	Nil	
23	Number of Books in the Departmental Library, if any	30	
24	Number of Journals/Periodicals	Nil	
25	Number of Computers	Nil	
26	Annual Budget	Nil	

Profile of the Department		Responses	
1.	Name of the Department	History	
2.	Year of Establishment	2003	
3.	Number of Teachers sanctioned and present position	02	02
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	02/80	
7.	Demand Ratio (No. of seats : No. of applications)	1:1	
8.	Ratio of Teachers to Students	1:40	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10	The year when the curriculum was revised last	2011	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	~80%	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	02	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have Attended National and International Seminars (last five years)	02	-
17	Number of National and International seminars organized (Last five years)	Nil	Nil
18	Number of teachers engaged in consultancy and the revenue generated	Nil	
19	Number of Ongoing projects and its total outlay	Nil	
20	Research projects completed during last two & its total outlay	Nil	
21	Number of inventions and patents	Nil	
22	Number of Ph. D theses guided during the last two years	Nil	
23	Number of Books in the Departmental Library, if any	50	
24	Number of Journals/Periodicals	02	
25	Number of Computers	Nil	
26	Annual Budget	Nil	

Profile of the Department		Responses	
1.	Name of the Department	Home Science	
2.	Year of Establishment	2003	
3.	Number of Teachers sanctioned and present position	02	02
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	02/80	
7.	Demand Ratio (No. of seats : No. of applications)	1:2	
8.	Ratio of Teachers to Students	1:40	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10	The year when the curriculum was revised last	2011	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	~80%	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	02	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have Attended National and International Seminars (last five years)	02	10
17	Number of National and International seminars organized (Last five years)	Nil	Nil
18	Number of teachers engaged in consultancy and the revenue generated	Nil	
19	Number of Ongoing projects and its total outlay	Nil	
20	Research projects completed during last two & its total outlay	Nil	
21	Number of inventions and patents	Nil	
22	Number of Ph. D theses guided during the last two years	Nil	
23	Number of Books in the Departmental Library, if any	NA	
24	Number of Journals/Periodicals	Nil	
25	Number of Computers	Nil	
26	Annual Budget	As per annual grant	

Profile of the Department		Responses	
1.	Name of the Department	Mathematics	
2.	Year of Establishment	2003	
3.	Number of Teachers sanctioned and present position	04	02
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	02/100	
7.	Demand Ratio (No. of seats : No. of applications)	1:2	
8.	Ratio of Teachers to Students	1:50	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10	The year when the curriculum was revised last	2011	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	~75%	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	20	
15	Awards and recognition received by faculty (last five years)	Editor Member of SCIENCEDOMAIN	
16	Faculty who have Attended National and International Seminars (last five years)	05	-
17	Number of National and International seminars organized (Last five years)	Nil	Nil
18	Number of teachers engaged in consultancy and the revenue generated	Nil	
19	Number of Ongoing projects and its total outlay	Nil	
20	Research projects completed during last two & its total outlay	Nil	
21	Number of inventions and patents	Nil	
22	Number of Ph. D theses guided during the last two years	Nil	
23	Number of Books in the Departmental Library, if any	NA	
24	Number of Journals/Periodicals	Nil	
25	Number of Computers	Nil	
26	Annual Budget	As per annual grant	

Profile of the Department		Responses	
1.	Name of the Department	Physics	
2.	Year of Establishment	2003	
3.	Number of Teachers sanctioned and present position	03	02
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	02/80	
7.	Demand Ratio (No. of seats : No. of applications)	1:1	
8.	Ratio of Teachers to Students	1:40	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10.	The year when the curriculum was revised last	2011	
11.	Number of students passed NET/SLET etc. (last two years)	Nil	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	~80%	
13.	University Distinction/ Ranks	Nil	
14.	Publications by faculty (last 5 years)	10	
15.	Awards and recognition received by faculty (last five years)	Nil	
16.	Faculty who have Attended National and International Seminars (last five years)	02	-
17.	Number of National and International seminars organized (Last five years)	Nil	Nil
18.	Number of teachers engaged in consultancy and the revenue generated	Nil	
19.	Number of Ongoing projects and its total outlay	Nil	
20.	Research projects completed during last two & its total outlay	Nil	
21.	Number of inventions and patents	Nil	
22.	Number of Ph. D theses guided during the last two years	Nil	
23.	Number of Books in the Departmental Library, if any	400	
24.	Number of Journals/Periodicals	03	
25.	Number of Computers	01	
26.	Annual Budget	Nil	

Profile of the Department		Responses	
1.	Name of the Department	Sanskrit	
2.	Year of Establishment	2003	
3.	Number of Teachers sanctioned and present position	01	01
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	01/58	
7.	Demand Ratio (No. of seats : No. of applications)	1:1	
8.	Ratio of Teachers to Students	1:58	
9.	Number of research scholars who had their master's degree from other institutions	07	
10	The year when the curriculum was revised last	2011	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	100%	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	08	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have Attended National and International Seminars (last five years)	07	05
17	Number of National and International seminars organized (Last five years)	Nil	Nil
18	Number of teachers engaged in consultancy and the revenue generated	Nil	Nil
19	Number of Ongoing projects and its total outlay	Nil	Nil
20	Research projects completed during last two & its total outlay	48000/=	01
21	Number of inventions and patents	Nil	Nil
22	Number of Ph. D theses guided during the last two years	04	
23	Number of Books in the Departmental Library, if any	Nil	
24	Number of Journals/Periodicals	03	
25	Number of Computers	Nil	
26	Annual Budget	Nil	

Profile of the Department		Responses	
1.	Name of the Department	Sociology	
2.	Year of Establishment	2003	
3.	Number of Teachers sanctioned and present position	03	03
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	03/180	
7.	Demand Ratio (No. of seats : No. of applications)	NA	
8.	Ratio of Teachers to Students	60/01	
9.	Number of research scholars who had their master's degree from other institutions	-	
10	The year when the curriculum was revised last	2011	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)		
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	04	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have Attended National and International Seminars (last five years)	03	-
17	Number of National and International seminars organized (Last five years)	Nil	Nil
18	Number of teachers engaged in consultancy and the revenue generated	Nil	
19	Number of Ongoing projects and its total outlay	Nil	
20	Research projects completed during last two & its total outlay	Nil	
21	Number of inventions and patents	Nil	
22	Number of Ph. D theses guided during the last two years	Nil	
23	Number of Books in the Departmental Library, if any	NA	
24	Number of Journals/Periodicals	Nil	
25	Number of Computers	Nil	
26	Annual Budget	Nil	

Profile of the Department		Responses	
1.	Name of the Department	Statistics	
2.	Year of Establishment	2003	
3.	Number of Teachers sanctioned and present position	02	01
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	01/15	
7.	Demand Ratio (No. of seats : No. of applications)	1:1	
8.	Ratio of Teachers to Students	1:15	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10	The year when the curriculum was revised last	2011	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	~90%	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	01	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have Attended National and International Seminars (last five years)	03	-
17	Number of National and International seminars organized (Last five years)	Nil	Nil
18	Number of teachers engaged in consultancy and the revenue generated	Nil	
19	Number of Ongoing projects and its total outlay	Nil	
20	Research projects completed during last two & its total outlay	Nil	
21	Number of inventions and patents	Nil	
22	Number of Ph. D theses guided during the last two years	Nil	
23	Number of Books in the Departmental Library, if any	NA	
24	Number of Journals/Periodicals	Nil	
25	Number of Computers	Nil	
26	Annual Budget	25000/=	

Profile of the Department		Responses	
1.	Name of the Department	Zoology	
2.	Year of Establishment	2003	
3.	Number of Teachers sanctioned and present position	03	03
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	02/197	
7.	Demand Ratio (No. of seats : No. of applications)	1:3	
8.	Ratio of Teachers to Students	1:65	
9.	Number of research scholars who had their master's degree from other institutions	02	
10	The year when the curriculum was revised last	2011	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	~80%	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	07	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have Attended National and International Seminars (last five years)	22	02
17	Number of National and International seminars organized (Last five years)	02	Nil
18	Number of teachers engaged in consultancy and the revenue generated	01	
19	Number of Ongoing projects and its total outlay	Nil	
20	Research projects completed during last two & its total outlay	Nil	
21	Number of inventions and patents	Nil	
22	Number of Ph. D theses guided during the last two years	Nil	
23	Number of Books in the Departmental Library, if any	154	
24	Number of Journals/Periodicals	05	
25	Number of Computers	01	
26	Annual Budget	As per annual grant	

1. CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Design and Development

1.1.1 State the vision and mission of the institution, and how it is communicated to the students, teachers, staff and other stakeholders?

Vision of the institute is to become a source of radiance of innovative ideas and promoting self sustained ability in all streams of life that continue to be a matter of pride for all countrymen and this has been communicated to all the students, teachers, staff and other stakeholders through prospectus, college magazine, meetings and lectures. This vision is going to be achieved through the mission of quality education by creating academic environment, multidisciplinary personality through extracurricular activities and true sportsman of 'never say die' spirit promoting sports culture among the students.

1.1.2 How does the mission statement reflect the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientation?

The mission of the institute is well reflected in the students as they serve the country and its countrymen in various fields through their quality education which they get from our well qualified teachers. Inside the campus, extracurricular activities help them to retain their traditional values along with interpersonal skills that make them complete person to meet the challenges in the global world.

1.1.3 Are the academic programme in line with the institution's goals and objectives? If yes, give details on how the curricula developed / adopted, address the needs of the society and have relevance to the regional / national and global trends and developmental needs? (access to the Disadvantaged, Equity, Self development, Community and National Development, Ecology and environment, Value orientation, Employment, ICT introduction, Global and National demands and so on)

Yes, the curriculum is so designed and developed that it can fulfill the needs of the society in each term. It can cater the disadvantaged group through employment opportunities and providing access to self development, community and national development.

1.1.4 How does the curriculum cater to inclusion/integration of Information and Communication Technology (ICT) in the curriculum, for equipping the students to compete in the global employment markets?

The curriculum is well equipped with the ICT and students are encouraged to join the computer related education inside the campus through a joint venture of government of Uttarakhand & Aptech in the form of "SHIKHAR".

1.1.5 Specify the initiatives and contributions of the institution in the curriculum design and development process. (Need assessment, development of information database, feedback from faculty, students, alumni, employees and academic peers, and communicating the information and feedback for appropriate inclusion and decisions in statutory academic bodies, Membership of BOS and by sending agenda items etc.)

The Principal, head of the institute, being a member of various University bodies such as Executive council, Academic council, Examination committee etc. actively participates in the meetings organized by the university time to time through their valuable suggestions according to the needs of the students on each front of curriculum design development and processing. Senior faculty members also serve as member of Board of Study on rotational basis and their collected feedback from various sources (students, alumni, parents or community) regarding curriculum, session and examination is effectively communicated to the University.

1.2 Academic Flexibility

1.2.1 What are the range of programme options available to learners in terms of Degrees, Certificates and Diplomas?

At the undergraduate level students can opt for Bachelor of Arts (B.A.), Bachelor of Science (B.Sc.) and Bachelor of Commerce (B.Com) whereas at the Post-graduate level Masters programme in Arts, Science, Commerce and diploma in yogic science is available.

1.2.2 Give details on the following provisions with reference to academic flexibility, value addition and course enrichment:

a) Core options

Available at P.G. level.

b) Elective options

Available at P.G. level.

c) Add on courses

Available at UG and PG level.

d) Interdisciplinary courses

Available at P.G. level

e) Flexibility to the students to move from one discipline to another

Available at UG level.

f) flexibility to pursue the programme with reference to the time frame (flexible time for completion)

Available at UG level.

12.3 Give details of the programmes and other facilities available for international Students (if any)

There is no international student admitted to the college.

1.2.4 Does the institution offer any self-financed programmes in the institution? If yes, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification and salary etc.

Self-financed programme PG Diploma in Yogic science and Tourism are running successfully. Admission granted on the merit basis. The teachers are well qualified having Masters Degree in relevant subjects. The honorarium is paid out of fees taken from the students.

1.3 Feedback on Curriculum

1.3.1. How does the college obtain feedback on curriculum from

a) Students?

Through regular interaction inside and outside class time to time.

b) alumni?

Through periodical interaction

c) Parents?

NA

d) employers / industries?

Organizing meetings and seminars

e) academic peers?

Organizing meetings and seminars

f) community?

During NSS and NCC camps

1.3.2. How is the above feedback analyzed and the outcome / suggestions used for continuous improvements, and communicated to the affiliating university for appropriate inclusion?

The above feedback is analysed positively and the suggestions have been implemented at institute level if possible whereas rest forwarded to the higher authorities.

1.4 Curriculum update

1.4.1 What is the frequency and the basis for syllabus revision and what are the major revisions made during the last two years?

The syllabus revision process is carried out by the Board of Studies of the concerned University subject wise from time to time. During the last two years substantial change

has been carried out by the University in order to make syllabus more effective particularly at P.G. level.

1.4.2 How does the institution ensure that the curriculum bears a thrust on core values adopted by NAAC?

Faculty members are regularly in touch with members of Board of studies and convey the feedback and appraise them regarding the changes required in the syllabus to be in resonance with the core values laid down by NAAC.

1.4.3 Does the institution use the guidelines of statutory bodies (UGC/ AICTE / State Councils of HE and other bodies) for developing and/or restructuring the curricula?

The curriculum is developed and restructure by the University Board of Study with the consideration of guidelines issued by UGC and suggestions proposed by the institution.

1.4.4 How are the existing courses modified to meet the emerging/ changing national and global trends?

The existing courses are modified to meet out the needs of global challenges as they are designed under the guidelines of UGC and also retain the traditional core values.

1.5 Best Practices in Curricular Aspects

1.5.1 What are the quality sustenance and quality enhancement measures undertaken by the institution during the last five years in curricular aspects?

The institute need to upgrade his faculty members through various orientation and refresher programme offered by UGC and other academic institutions that keep themselves in touch with the recent advancements in the field of higher education. Also, these practices help them to make class room teaching more interactive and interesting.

1.5.2 What best practices in ‘Curricular Aspects’ have been planned/ implemented by the institution?

The institution is not only providing them bookish knowledge but also in such a manner so that they can correlate their education with their day to day life and several efforts in this direction are taking place.

Criterion II: Teaching – Learning and Evaluation

2.1 Admission Process and Student Profile.

2.1.1 How does the institution ensure wide publicity to the admission process?

a. Prospectus: Yes

b. Institutional Website: Yes

c. Advertisement in Regional/ National Newspapers: Yes

d. Any other (specify): NA

2.1.2 How are the students selected for admission to the following courses? Give the Cut-off percentage for admission at the entry level

- a) **General:** B.A. (40%), M.A. (40% & 45%), B.Sc. (45%), M.Sc. (45% and merit basis), B.Com. (40%), M.Com. (45%) (5% relaxation for SC and ST).
- b) **Professional:** on merit basis in accordance with seats sanctioned.
- c) **Vocational:** NA

2.1.3 How does the Institution ensure transparency in the Admission process?

Admission procedure is completely transparent and is carried out according to rules laid down in the prospectus.

2.1.4 How do you promote access to ensure equity?

a) Students from disadvantaged community

Students from such community are given relaxation of 5% at the time of admission and during studies scholarship and fee concession facilities also available for them. Remedial classes are also arranged for such community.

b) Women: Fee concession facility is also as per government rules.

c) Differently-abled: 3% reservation is available.

d) Economically-weaker sections

Scholarships under various schemes are available for these sections.

e) Sports personnel

Due weightage granted at the time of admission.

f) Any other (specify)

2.2 Catering to Diverse Needs

2.2.1 Is there a provision for assessing the students' knowledge and skills before the commencement of the programme? If yes, give details on the strategies of the institution to bridge the knowledge gap of the incoming students for enabling them to cope with the programme to which they are enrolled.

No.

2.2.2 How does the institution identify slow and advanced learners? Give details on the strategies adopted for facilitating slow and advanced learners

Performance in the class test and group discussion. Slow learners are given extra time and guidance through remedial classes time to time.

2.2.3 Does the institution have a provision for tutorials for the students? If yes, give details.

Graduate and Post graduate classes have provisions for tutorials.

2.2.4 Is there a provision for mentoring of students or any similar process? If yes, give details.

Yes, at P.G. level mentoring process is available.

2.2.5 How does the institution cater to the needs of differently-abled students?

Extra attention, time, emotional and moral support paid to such students.

2.3 Teaching -Learning Process

2.3.1 How does the institution plan and organize the teaching-learning and evaluation schedules? (Academic calendar, teaching plan and evaluation blue print, etc.)

At the beginning of the session through various meetings under the guidance of the Principal faculty members draw the plan for academic calendar, teaching plan and internal evaluation blue print which are implemented at the department level through HOD's.

2.3.2 What are the various teaching- learning methods (lecture method, interactive method, project-based learning, computer-assisted learning, experiential learning, seminars and others) used by the teachers? Give details.

Various teaching-learning methods adopted by the teachers like guest lectures, mock test, quizzes and group discussions to make teaching more interactive, lectures through LCD presentation which includes computer-assisted learning, projects and seminars on recent trends using various tools.

2.3.3 How is learning made student-centric? What are the institutional strategies, which contribute to acquisition of life skills, knowledge management skills and lifelong learning?

Learning process is totally student-centric. Personality development through seminars and preparing project reports are emphasized.

2.3.4 How does the institution ensure that the students have effective learning experiences? (Use of modern teaching aids and tools like computers, audio-visuals multi-media, ICT, CAL, Internet and other information /materials)

To ensure the effective learning experience modern tools like computer and supplementary gadgets are in use while delivering the lectures as per necessities.

2.3.5 How do the students and faculty keep pace with the recent developments in the various subjects?

Faculties are regularly engaged with attending the seminars and conferences for the recent updates in the desirous field and also involved in the research publications at national and international level. Students are in regular touch with these recent updates

through the faculty members. News paper, magazines and journals are also source of up gradation for the students at their reading room.

2.3.6 Are there departmental libraries for the use of faculty and students? If yes, how effectively are they used for the enhancement of teaching and learning?

Yes, there are departmental libraries working at P.G. level.

2.3.7 Has the institution introduced evaluation of the teachers by students? If yes, how is the feedback analyzed and implemented for the improvement of teaching?

Evaluation of the teachers by the students has been introduced recently. The feedback obtained is analyzed with the discussion during departmental meetings and the positive outcomes implemented for the effective teaching process.

2.4 Teacher Quality

2.4.1 How are the members of the faculty selected? Does the college have the required number of qualified and competent teachers to handle all the courses? If not, how does the institution cope with the requirements?

Regular faculty members are appointed by Public Service Commission of the state and faculties on contract basis are appointed by the Directorate, Higher Education with due permission of government. Institute does not have required number of faculties for which reminder has been sent to the government till then present faculty members bear the extra pressure and try to cope up with the demand.

2.4.2 How does the college appoint additional faculty to teach new programmes/ modern areas of study (Biotechnology, IT, Bioinformatics etc.)? How many such appointments were made during the last three years?

No such programme is running in the institute.

2.4.3 What efforts are made by the management for professional development of the faculty? (eg: research grants, study leave, deputation to national/ international conferences/ seminars, training programmes, organizing national/ international conferences etc)? How many faculty have availed these facilities during the last three years?

Institute offers 15 days special leaves for attending the conferences, seminars etc. and all faculties are availing this facility whereas for training programme like orientation and refresher course separate duty leaves are permitted.

2.4.4 Give details on the awards/ recognitions received by the faculty during the last five years?

NA

2.4.5 How often does the institution organize training programmes for the faculty in the use of?

a) Computers

- b) Internet
- c) Audio Visual Aids
- d) Computer-Aided Packages
- e) Material development for CAL, multi-media etc.

Not as yet.

2.5 Evaluation Process and Reforms

2.5.1 How are the evaluation methods communicated to the students and other institutional members?

University issues guidelines for the evaluation methods from time to time and these are well communicated to the students.

2.5.2 How does the institution monitor the progress of the students and communicate it to the students and their parents?

The progress of the students is monitored by feedback taken from class test, group discussions and it is well communicated to their parents through meetings.

2.5.3 What is the mechanism for redressal of grievances regarding evaluation?

University facilitates students for the scrutiny of the awarded marks.

2.5.4 What are the major evaluation reforms initiated by the institution/affiliating University? How does the institution ensure effective implementation of these reforms?

University recently introduced the internal assessment system for P.G. courses and it is a major reform that came into existence and it is effectively implemented by the institute.

2.6 Best Practices in Teaching -Learning Process

2.6.1 Detail any significant innovations in teaching/learning/evaluation introduced by the institution?

Advance ICT based teaching-learning and internal assessment system are the new initiatives taken by the institute.

Criterion III: Research, Consultancy and Extension

3.1 Promotion of Research

3.1.1 Is there a Research Committee to facilitate and monitor research activity? If yes, give details on its activities, major decisions taken (during last year) and composition of the Committee.

Research degree Committee has been constituted by the University to facilitate and mentor research activity and senior faculty members assist the committee.

3.1.2 How does the institution promote faculty participation in research? (providing seed money, research grants, leave , other facilities)

Institute promotes faculty participation in research by granting 15 days special leave to attend the seminars and conferences. In addition to that, faculties those who want to pursue their research degree institute also grant special leaves under Faculty Improvement Programme (FIP) as per UGC rules with due permission of the government.

3.1.3. Does the institutional budget have a provision for research and development? If yes, give details.

The enrolled research scholars for Ph.D. are funded by government agencies.

3.1.4. Does the institution promote participation of students in research activities? If yes, give details.

For the active participation of the post graduate students in research activities the main emphasis has been laid down on their project work.

3.1.5. What are the major research facilities developed on the campus?

Library provides latest subscribed journal and the central computer center is enabled with internet connection which encourages research activities a lot.

3.1.6. Give details of the initiatives taken by the institution for collaborative research (with national/ foreign Universities/ Research/Scientific organisations / Industries / NGOs)

Several departmental collaborations are going on with various universities and research organizations.

3.2 Research and Publication Output

3.2.1 Give details of the research guides and research students of the institution (Number of students registered for Ph.D. and M. Phil., fellowship/scholarship, funding agency, Ph.Ds and M.Phils awarded during the last five years, major achievements, etc.,)

3.2.2 Give details of the following:

(a) Departments recognized as research centres

Geography, Sanskrit, Sociology.

(b) Faculty recognized as research guides

Dr. P.K. Singh, Dr. A.K. Singh, Dr. V. K. Gupta, Dr. Santosh Verma, and Dr. Hitendra Singh

(c) Priority areas for research

Dr. P.K. Singh

Dr. A.K. Singh: Socio-economic

Dr. V. K. Gupta: Sahitya chhandah shastra

Dr. Santosh Verma: Tourism

Dr. Hitendra Singh: Organometallic Chemistry

(d) Ongoing Faculty Research Projects (minor and major projects ,funding from the Government, UGC, DST, CSIR, AICTE, Industry, NGO or International agencies)

Department of Geography: Minor project; UGC; 02; Dr. A.K. Singh and Dr. Santosh Verma

(e) Ongoing Student Research Projects (title, duration, funding agency, total funding received for the project).

NA

3.2.3 What are the major achievements of the research activities of the institution (findings contributed to subject knowledge, to the Industry needs, community development, patents etc.)?

NA

3.2.4 Are there research papers published in refereed journals by the faculty? If yes, give details for the last five years including citation index and impact factor.

3.2.5 Give list of publications of the faculty.

a. Books: NA

b. Articles: Enclosed in the faculty Profile

c. Conference/Seminar Proceedings

d. Course materials (for Distance Education): NA

e. Software packages or other learning materials: NA

f. Any other (specify): NA

3.3 Consultancy

3.3.1. List the broad areas of consultancy services provided by the Institution during the last five years (free of cost and/or remunerative). Who are the beneficiaries of such consultancy?

NA

3.3.2. How does the institution publicize the expertise available for consultancy services?

NA

3.3.3. How does the institution reward the staff for the consultation provided by them?

NA

3.3.4. How does the institution utilize the revenue generated through consultancy services?

NA

3.4 Extension Activities

3.4.1. How does the institution promote the participation of students and faculty in extension activities? (NSS, NCC, YRC and other NGOs)

NSS and NCC activities are highlighted through prospectus and whereas others are displayed on notice board time to time.

3.4.2. What are the outreach programmes organized by the institution? How are they integrated with the academic curricula?

Various outreach programmes are organized by institute time to time such as NSS camps in remote areas for the disadvantaged groups or community to create awareness about social evils, health issues, self-sustained developments etc. Blood donation camps has been organized by NCC cadets to aware the remote area peoples concerning life issues.

3.4.3. How does the institution promote college-neighbourhood network in which students acquire attitude for service and training, contributive to community development?

NCC and NSS played a vital role in promoting college-neighbourhood network which enhance the feeling to serve the society for community development.

3.4.4. What are the initiatives taken by the institution to have a partnership with University / Research institutions / Industries / NGOs etc. for extension activities?

Institute has signed certain MoU's for the guest faculty as for knowledge exchange programme.

3.4.5. How has the local community benefited by the institution? (Contribution of the institution through various extension activities, outreach programmes, partnering with NGOs and GOs).

Local community now becomes aware of their health, education, social evils etc. and distinct changes has been observed just because of the various outreach programmes organized by NSS and NCC through their camps in remote villages.

3.4.6. How has the institution involved the community in its extension activities? (Community participation in institutional development, institution-community networking etc.)

Local community heads along with their fellows actively participate in the NSS camps and become a part of the programme they promote other villagers to participate and get benefited with the various government and non government schemes.

3.4.7. Any awards or recognition received by the faculty / students / Institution for the extension activities?

NSS volunteers received award in the NIC camp for cultural activities.

3.5 Collaborations

3.5.1 Give details of the collaborative activities of the institution with the following organizations:

local bodies/ community : Nil
State : Nil
National : Nil
International : Nil
Industry : Nil
Service sector : Nil
Agriculture sector : NABARD sponsored workshop organized.
Administrative agencies: District Employment Office guides students for their carrier options
Any other (specify)

3.5.2 How has the institution benefited from the collaboration?

- (a) **Curriculum development:** NA
- (b) **Internship:** NA
- (c) **On-the-job training:** Imparting awareness about training programmes for students.
- (d) **Faculty exchange and development:** NA
- (e) **Research:** research activities are growing with the help of such programmes.
- (f) **Consultancy:** NA
- (g) **Extension:** NA
- (h) **Publication:** NA
- (i) **Student Placement**

3.5.3. Does the institution have any MoU/MoC / mutually beneficial agreements signed with

Other academic institutions: Yes

Industry: No

Other agencies: No

3.6 Best Practices in Research, Consultancy and Extension

3.6.1 What are the significant innovations / good practices in Research, Consultancy and Extension activities of the institution?

During NSS and NCC camps awareness spread in between local population for the new education system and its benefits, government policies, social evils and most importantly the national integration and brotherhood among countrymen.

Criterion IV: Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 What are the infrastructure facilities available for

(a) **Academic activities?** Well furnished class rooms and maintained laboratories.

(b) **Co-curricular activities?** Reading room, NSS and NCC room.

(c) **Extra-curricular activities and sports?** Multipurpose hall for Indoor sports and cultural function.

4.1.2 Enclose the Master Plan of the college campus indicating the existing physical infrastructure and the projected future expansions.

Master plan exists in college.

4.1.3 Has the institution augmented the infrastructure to keep pace with its academic growth? If yes, specify the facilities and the amount spent during the last five years.

Administrative cum Principal room, science block and multipurpose hall construction took place during the last five years and the estimated cost spent is Rs. 144.30 lacks.

4.1.4 Does the institution provide facilities like common room, separate rest rooms for women students and staff?

No.

4.1.5 How does the institution plan and ensure that the available infrastructure is optimally utilized?

Institute plans its infrastructure utilization through time to time by committee.

4.1.6 How does the institution ensure that the infrastructure facilities meet the requirements of the differently-abled students?

Proposal sent to district administration recently.

4.2 Maintenance of Infrastructure

4.2.1 What is the budget allocation for the maintenance of (last year's data)

a. **Land?** Nil

b. **Building?** Nil

c. **Furniture?** Nil

d. **Equipment?** Nil

e. **Computers?** Nil

f. **Vehicles?** Nil

4.2.2 How does the institution ensure optimal utilization of budget allocated for various activities?

Several committees have been formed at different level to ensure the optimal utilization of the allocated budget like purchase committee at college level, UGC grant committee, sports committee, NSS committee etc. and the allocated budget consumed as per government rules.

4.2.3 Does the institution appoint staff for maintenance and repair? If not, how are the infrastructure facilities, services and equipment maintained?

Various committees take care of maintenance wherever it is required and rest is being forwarded to higher authorities. These committees comprising of faculties and non teaching staff as members but no separate staff has been appointed for the maintenance and repair.

4.3 Library as a Learning Resource

4.3.1 Does the library have a Library Advisory Committee? What are its major responsibilities?

Yes, Library advisory committee has been constituted at institute level to ensure the purchase, handling, writeoff and maintenance in a transparent manner.

4.3.2 How does the library ensure access, use and security of materials?

Institute ensures easy access to library and provides separate reading room for its proper use whereas along with this staff has been appointed to ensure its security.

4.3.3 What are the various support facilities available in the library? (computers, internet, band width, reprographic facilities etc.)

Up to some extent support facilities has been provided.

4.3.4 How does the library ensure purchase and use of current titles, important journals and other reading materials? Specify the amount spent on new books and journals during the last five years.

Library organizes book fair annually for the selection and purchase of the new arrivals. Departments are required to submitted their list to the library for their annual purchase of the books.

4.3.5 Give details on the access of the on-line and Internet services in the library to the students and faculty? (hours, frequency of use , subscriptions, licensed software etc.,).

No.

4.3.6 Are the library services computerized? If yes, to what extent?

No.

4.3.7 Does the institution make use of INFLIBNET / DELNET/IUC facilities? If yes, give details.

No.

4.3.8 What initiatives are taken by the library staff to enrich the faculty and students with its latest acquisitions?

Library staff makes several arrangements to enrich its faculty and students. Several new journals has been subscribed and their latest versions are sent to the concerned departments for their overlook.

4.3.9 Does the library have interlibrary borrowing facility? If yes, give details of the facility.

No.

4.3.10 What are the special facilities offered by the library to the visually- and physically-challenged persons?

Since no visually- and physically challenged students has not been admitted so no special facilities started yet.

4.3.11 List the infrastructural development of the library over the last two years.

During the last two years library purchased several books (no. or cost) and journal subscription.

4.3.12 What other information services are provided by the library to its users?

Library staff ensures its users to display information about fresh arrivals.

4.4 ICT as Learning Resources

4.4.1 Does the Institution have up-to-date computer facility? If yes, give details on the available hardware and software (Number of computers, computer-students ratio, stand alone facility, LAN facility, configuration, licenced software etc.)

Institute has 29 computers working in different departments and central computer centre with internet facility.

4.4.2 Is there a central computing facility? If yes, how is it utilized for staff to students?

Yes, central computer centre in working in the institute with internet connection on each computer which is widely used by faculty and staff.

4.4.3 How are the faculty facilitated to prepare computer-aided teaching/ learning materials? What are the facilities available in the college for such efforts?

Faculties are encouraged to prepare computer-aided teaching/learning materials with the use of computer and internet connections available in the institute computer centre.

4.4.4 Does the Institution have a website? How frequently is it updated? Give details.

Website of the institute is in advance stage and going to be launched soon.

4.4.5 How often does the institution plan and upgrade its computer systems? What is the provision made in the annual budget for update, deployment and maintenance of the computers in the institution?

There are no budgetary allocations under any specific head for the update, deployment and maintenance of computers in the institute.

4.4.6 How are the computers and their accessories maintained? (AMC etc.)

Computers and their accessories are maintained from contingency funds and there is no specific AMC allocated.

4.5 Other Facilities

4.5.1 Give details of the following facilities:

a) Capacity of the hostels (to be given separately for boys and Girls)

NA

b) Occupancy

NA

c) Rooms in the hostel (to be given separately for boys and Girls)

NA

d) Recreational facilities

e) Sports and Games (Indoor and Outdoor) facilities

Indoor games facility is available and outdoor games are facilitated by municipality ground.

f) Health and Hygiene (Health Care centre, Ambulance, Nurse, Qualified Doctor) (full time/ part time etc.)

4.5.2 How does the institution ensure participation of women in intra-and inter-institutional sports competitions and cultural activities?

Institute organizes intra- and interinstitutional sports competition in which women team participates separately. Cultural council also organize interfaculty cultural competition and teams are also sent for the cultural competitions in other institutes also which ensures women participation.

4.5.3 Give details of the common facilities available with the Institution (Staff room, day care centre, common room for students, rest rooms, health centre, vehicle parking, guest house, Canteen, telephone, internet cafe, transport, drinking water etc.)

Some common facilities like telephone, internet cafe, transport, drinking water and rest house are available in the institution.

4.6 Best Practices in Infrastructure and Learning Resources

4.6.1 What innovations/best practices in 'Infrastructure and Learning Resources' are in vogue or adopted/adapted by the institution?

Various steps have been taken to promote the Infrastructure and Learning Resources by adding certain lab apparatus and instruments along with high quality text book to the departments with the help of UGC assisted financial aid.

Criterion V: Student Support and Progression

5.1 Student Progression

5.1.1 Give the socio-economic profile (General, SC/ST, OBC etc.,) of the students of the last two batches.

Category	2009-10	2010-11
General		
SC		
ST		
OBC		

5.1.2 What are the efforts made by the Institution to minimize the dropout rate and facilitate the students to complete the course?

Weaker students have been facilitated by the remedial coaching classes and encouraged by the faculty members to complete their courses through counseling cell from time to time.

5.1.3 On an average, what percentage of the students progress to further studies and for employment? Give details for the last two years. (UG to PG to Ph.D and /or to employment)

Almost all the undergraduate students progress for the post-graduate in various streams along with professional courses whereas fraction of the postgraduate further starts their research carrier and maximum opts for their employment.

5.1.4 How does the institution facilitate the placement of its outgoing students? What proportion of the graduating students have been employed? (average of last five years)

No such mechanism is under process.

- 5.1.5 How does the institution facilitate and support students for appearing and qualifying in various competitive examinations? Give details on the number of students coached, appeared and qualified in various competitive examinations (Average of last five years) (UGC-CSIR-NET, SLET, GATE, CAT, GRE, TOFEL, GMAT, Civil Services- IAS,IPS,IFS, Central/State services etc.)**

Institute has started remedial coaching for the different competitive exams and the students are taking interest in these classes. District employment office's carrier corner cell made available study material for the students.

- 5.1.6 Give a comparative analysis of the institutional academic performance with reference to other colleges of the affiliating University and the university average. (Pass percentage, Distinctions, Gold medals and University Ranks, Marks obtained in relation to university average etc.(Last five years' data)**

No such comparative data has been issued by university so this type of analysis could not be able to produce yet.

5.2 Student Support

- 5.2.1 Does the institution publish its updated prospectus, handbook and other student information material annually? If yes, what is the information disseminated to students through these publications?**

Institute publish its updated prospectus annually with current course content, subject availability and various student support services.

- 5.2.2 Does the institution provide financial aid to students? If yes, specify the type and number of scholarships/ freeships given to the students during the last academic year by the institution (other than those provided by the social welfare departments of the State or Central Governments).**

Institute offers several scholarships to the students from weaker sections like poor boys fund fellowship in the year 2010-11.

- 5.2.3 Give details of schemes for student welfare? (insurance, subsidized canteen facilities, special diets, student counseling support, "earn while you learn" scheme etc.)**

Students counseling cell and carrier corner have been constituted to become aware of their carrier options.

- 5.2.4 What types of support services are available to overseas students?**

No overseas students admitted in the institute.

- 5.2.5 Give details of the placement and counseling services for the students?**

Institute constituted placement and counseling cell which provide placement opportunities through campus selection and various job opportunities published whereas the counseling cell offers advice for their carrier options in different streams.

5.2.6 How does the institution encourage and develop entrepreneurial skills among the students?

Institute organizes lectures from distinguished personalities from various sectors and through remedial coaching classes which helps and encourage them to develop such skills.

5.2.7 Does the faculty participate in academic and personal counseling? If yes, give details on services provided during the last academic year?

Faculty member participates in the academic counseling at the beginning of the session to provide in depth knowledge about course structure and carrier option available for students in future.

5.2.8 Is there a separate guidance and counseling centre for women students? If yes, enumerate the activities of the centre

No

5.2.9 Is there a Cell /Committee constituted for prevention/ action against sexual harassment of women students? If yes, detail its constitution and enumerate its activities (issues addressed during the last two years)

Committee comprising of women faculty members has been constituted for prevention/action against sexual harassment of women which ensures safe and friendly atmosphere inside campus.

5.2.10 Does the institution have a grievance redressal cell? If yes, what are its functions? Detail the major grievances redressed during the last two years.

Grievances have been redressed under redressal cell. It takes care of all the grievances among students and teaching, non-teaching staff.

5.2.11 Is there a provision for acquiring computer skills / literacy for all students, in the curriculum? If yes, give details on how it is imparted, and level of proficiency.

Computer literacy is mandatory under certain curriculum and it is ensured to be imparted through various courses run by SHIKHAR project, a joint venture of Govt. of Uttarakhand and Aptech Co. Ltd.

5.2.12 What value-added courses are introduced by the institution to develop life skills; career training; community orientation; good citizenship and personality development of students?

Distance education programme offered 06 value added courses which are recently introduced by the institution.

5.2.13 How does the institution ensure safety and security of the students, faculty and the institutional assets?

For the safety and security of the students within the campus proctorial board has been constituted while for the faculty and institutional assets local administration takes care of it.

5.3 Student Activities

5.3.1 Does the institution have an Alumni Association?

No.

If yes,

- i. **List its current Office bearers**

NA

- ii. **List its activities during the last two years.**

NA

- iii. **Give details of the top ten alumni occupying prominent positions.**

NA

- iv. **Give details of the contribution of alumni to the growth and development of the institution.**

NA

5.3.2 How does the institution encourage its students to participate in extra-curricular activities including sports and games? Give details on the achievements of students during the last two years. (Institution level/ inter-collegiate / Inter-University/ Inter-state/ National/ International)

Institute organizes several extra-curricular activities like cultural function, college sports, debate competitions, intercollegiate games to encourage interpersonal qualities among its students.

5.3.3 How does the institution involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the major publications/ materials brought out by the students during the previous academic session.

Institute publishes its annual magazine every year and it is majorly covered by student articles on various current and social issues.

5.3.4 Does the institution have a Student Council or any similar body? Give details on its constitution, major activities and funding.

Institute has a student union elected by the regular students of the institute according to the directions laid down by hon'ble supreme court. Their major activities includes the construction of positive educational environment with constructive criticism.

5.3.5 Give details of the various academic and administrative bodies and their activities (academic and administrative), which have student representations on them.

Student elects their council through transparent election process. This council helps institute administration in various college activities. Departmental associations have been constituted annually which organize debate, quizzes and several other activities round the year in each department.

5.3.6 Does the institution have a mechanism to seek and use data and feedback from its graduates and from employers, to improve the growth and development of the institution?

Feedback mechanism has been adopted by the institute to improve the growth and development of the institution.

5.6 Best Practices in Student Support and Progression

5.4.1 Give details of institutional best practices towards Student Support and Progression?

Institute ensures various practices in support of the students like their attendance in the class room with punctuality and sincerity. Their results has been analyzed and included in the concerned faculty “Annual Confidential Report”.

Criterion VI: Governance and Leadership

6.1 Institutional Vision and Leadership

6.1.1 State the Vision and Mission statement of the institution and give details on how the institution

a) ensures that the vision and mission of the institution is in tune with the objectives of the Higher Education policies of the Nation?

b) translates its vision statement into its activities?

Vision of the institute is to become a source of radiance of innovative ideas and promoting self sustained ability in all streams of life that continue to be a matter of pride for all countrymen and this has been communicated to all the students, teachers, staff and other stakeholders through prospectus, meetings and lectures. This vision is going to be achieved through the mission of quality education by creating academic environment, multidisciplinary personality through extracurricular activities and true sportsman of ‘never say die’ spirit promoting sports culture among the students.

6.1.2 Enumerate the Management’s commitment, leadership-role and involvement for effective and efficient transaction of the teaching-learning processes.

Leadership is completely dedicated to promote the effective and efficient teaching-learning processes and various initiatives in this direction has been taken place like upgradation of class rooms, appraisal system commencement, remedial coaching for weaker section students etc.

6.1.3 How does the management and the Head of the institution ensure that responsibilities are defined and communicated to the staff of the institution?

Committees have been constituted at each level in the institution and responsibilities are defined for each and every staff member through their participation in the committees.

This has been communicated effectively by the head of the institution through various meetings from time to time and these committees are constituted on rotation basis annually.

6.1.4 How does the Management/Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the management, to review the activities of the institution?

Head of the institution takes part in departmental meetings for the critical assessment of the feedback and appraisal report of the faculties and students and make positive note on the implementation of suggestions obtained in the meeting.

6.1.5 How does the management encourage and support involvement of the staff for improvement of the effectiveness and efficiency of the institutional processes?

Institutional process has been carried out by various committees formed at different level which comprises of faculty members that ensures their participation for the improvement of effectiveness through their creative ideas and their proper implementation further improves the efficiency of the system.

6.1.6 Describe the leadership role of the Head of the institution, in governance and management of the institution.

Head of the institution leads the institute from front. Several steps describe their leadership role like conducive environment for academics and research, use of advance ICT resources for effective teaching-learning process, encouragement of faculties to align themselves in the recent advancement and above all the promotional behavior for constructive ideas and their implementation.

6.2 Organizational Arrangements

6.2.1 Give the organizational structure and details of the academic and administrative bodies of the institution. Give details of the meetings held, and the decisions taken by these bodies, regarding finance, infrastructure, faculty recruitment, performance evaluation of teaching and non-teaching staff, research and extension activities, linkages and examinations held during the last two years.

Various academic and administrative bodies are working for the smooth running of the institution like proctorial board, cultural, NSS, NCC, admission, examination, NAAC, carrier counseling, women protection, scholarship, sports, purchase, grievance, construction, student welfare, library, UGC committees.

6.2.2 To what extent is the administration decentralized? How does the institution collaborate with different sections/departments and personnel of the institution to improve the quality of its educational provisions?

Administration of the institute is totally decentralized. Various committees have been constituted at college level and it is their responsibility to complete the task assigned to them. Committee head can increase the no. of committee members according to the need of task and sub committees can be formed for the interdepartmental collaboration.

6.2.3 Does the institution have effective internal coordination and monitoring mechanisms? If yes, specify.

Institute is well tuned with the internal coordination and it is monitored by head of the institution.

6.2.4 Does the institution have a Grievance Redressal Cell for its employees? If yes, what are its functions? List the number of grievances redressed during the last two years.

Yes, the institute has a Grievance Redressal Cell headed by Principal consider about the genuine apprehension of the employees and provide redressal assistance whenever possible.

6.2.5 How many times does the management meet the staff in an academic year? What are the major issues discussed during the last meeting?

Almost every month head of the institution meets staff members to discuss the ongoing and incoming activities and clarify the doubts of the staff. During the last months meeting the major issues discussed were incoming second sessional and semester exams of the P.G. courses and the vacuum created by the strike of the contractual faculty staff.

6.2.6 Is there a Cell to prevent sexual harassment of women staff? How effective is the functioning of the Cell?

Yes, cell for the prevention of sexual harassment of women exist but no complaint has been received so far.

6.3 Strategy Development and Deployment

6.3.1 Describe the procedure of developing the perspective institutional plan. How are the Teachers, Students and Administrators involved in the planning process?

Institution plans its perspective for development under the guidelines issued by the government and UGC norms. Suggestions raised by the staff members, students and all other stake holders are also incorporated by the planning committee while finalizing their plans.

6.3.2 How are the objectives communicated and deployed to all levels, to ensure individual employee's contribution for the institutional development?

The objectives are well communicated and deployed to all levels through notices, circulars and meetings and their suggestions are given due concern which ensure individual employee's contribution for the institutional development.

6.3.3 List the different committees constituted for the management of different institutional activities? Give details of the meetings held and the decisions taken, regarding academic management, finance, infrastructure, faculty, research, extension and linkages, and examinations held during the last two years.

Discussed under 6.2.1.

6.3.4 Has the institution an MIS in place, to select, collect, align and integrate data and information on the academic and administrative aspects of the institution?

Not yet placed.

6.3.5 Does the institution use the various data and information obtained from the feedback, in decision-making and performance improvement? If yes, give details.

Yes, the key points obtained from feedback are used to improve the performance of the system and the departments are taking decisions in consideration with them.

6.3.6 What are the institution's initiatives for promoting co-operation, sharing of knowledge, innovations and empowerment of the faculty? (Skill sharing across departments, creating/providing conducive environment, etc.)

Interdepartmental seminars, debates and presentations are source of cooperation and medium of sharing of knowledge.

6.4 Human Resource Management

6.4.1 What are the mechanisms for performance assessment (teaching, research, service) of faculty and staff? (Self-appraisal method, comprehensive evaluation by students and peers). Does the institution use the evaluations to improve teaching/ research of the faculty and service of the faculty by other staff? If yes, how?

Self-appraisal and evaluation by students, these methods has been adopted by the institute recently to assess the performance of the faculties. The suggestive ideas were implemented with positive notes firstly and at the end of the year the responses becomes a part of their annual confidential report.

6.4.2 What are the welfare measures for the staff and faculty? (mention only those which affect and improve staff well-being, satisfaction and motivation)

Medical facility is being started by the government for the staff and their dependents. Loan facility is also available for the staff as per government rules and regulations.

6.4.3 What are the strategies and implementation plans of the institution, to recruit and retain faculty and other staff who have the desired qualifications, knowledge and skills?

Recruitment of the faculties has been carried out by the state government and Public Service Commission and the transfer policy is implemented to rejuvenate the system.

6.4.4 What are the criteria for employing part-time/adhoc faculty? How are the recruitment conditions of part-time/adhoc faculty different from that of the regular faculty? (Eg. salary structure, workload, specialisations).

Part-time/contractual faculties have been appointed by the government as per UGC guidelines. Their salary structure is decided by government which has been increased from time to time and their workload is justified with their salary.

6.4.5 What are the policies, resources and practices of the institution that support and ensure the professional development of the faculty? (Eg. budget allocation for staff development, sponsoring for advanced study, research, participation in seminars, conferences, workshops, etc. and supporting membership and active involvement in local, state, national and international professional associations).

Faculties have been encouraged to ensure their professional development through the participation in the conferences, seminars and workshops. Faculties actively participate in the professional associations and institute provides 15 days duty leaves for the above purpose.

6.4.6 How do you assess the needs of the faculty development? Has the institution conducted any staff development programmes for skill up-gradation and training of the staff? If yes, give details.

In the year 2006, staff development programme has been conducted by the institution.

6.4.7 What are the facilities provided to faculty? (Well-maintained and functional office, infrastructure and other space to carry out their work effectively etc.,)

Each department has a common room for their staff which are well maintained with necessary infrastructure. Some of the departments are enabled with advance ICT resources whereas rests are in process of upgradation.

6.5 Financial Management and Resource Mobilization

6.5.1 Does the institution get financial support from the Government? If yes, mention the grants received in the last three years under different heads. If no, give details of the sources of revenue and income generated during the last three years?

From office

Head	2008-09	2009-10	2010-11
Salary	9698000	13861000	23106000
Contingency	5900	42000	50000
T.A.	32000	39500	110000
Furniture& equipment	635000	754000	105000
Library	390000	108000	13000
Mintenance	230000	165000	55000
Miscellaneous	52000	139000	196000
Scholarship	323874	217577	167415

6.5.2 What is the quantum of resources mobilized through donations? Give information for the last two years.

Donation in the form infrastructural development like furniture, computer etc. has been granted to the institute but during last two years no assistance has been granted.

6.5.3 Is there adequate budget to cover the day-to-day expenses? If no, how is the deficit met?

Limited budget is allocated to meet out day-to-day expenses.

6.5.4 What are the budgetary resources to fulfill the institution's mission and offer quality programmes? (Budget allocations over the past two years (provide income expenditure statements)

Since it is a government organization so the budget resources are fulfill by the government funding and the income, expenditure statements of the grants released by the government are as follows:

2009-10		2010-11	
Income	Expenditure	Income	Expenditure
15690058	14820282	26172000	25481020

6.5.5 Are the accounts audited regularly? If yes, give the details of internal and external audit procedures and the audit reports for last two years.

No.

6.5.6 Has the institution computerized its finance management systems? If yes, give details.

No, such practice has not been adopted by the institution till now.

6.6 Best Practices in Governance and Leadership

6.6.1 What are the significant best practices in Governance and Leadership carried out by the institution?

Head of the institute ensures the quality academic environment including good teaching-learning practices and research activities. Punctuality, discipline and decorum is maintained in the college which ensures the institution is running smoothly under the able leadership and good governance of head of the institution.

Criterion VII : Innovative Practices

7.1 Internal Quality Assurance System

7.1.1 What mechanisms have been developed by the institution for quality assurance within the existing academic and administrative systems?

Feedback and internal evaluation mechanism has been introduced by the institution to enhance the quality of the academic system in which both students and faculties are equally participated. Administrative system has been made more liable and transparent with the implementation of Right to Information Act.

7.1.2 What are the functions carried out by the above mechanisms in the quality enhancement of the institution?

Feedback system empowered the students to raise their questions against the quality of education given to them. On the other hand, internal evaluation system judges the students for their punctuality, sincerity, presentation skills and their overall development. Administrative system becomes more efficient and transparent with RTI Act.

7.1.3 What role is played by students in assuring quality of education imparted by the institution?

Students played vital role by giving negative feedback for the concerned faculty and/or curriculum and constructive ideas which assures quality education imparted by the institution.

7.1.4 What initiatives have been taken up by the institution to promote best practices in the institution? How does the institution ensure that the Best Practices have been internalized?

Feedback system, internal evaluation and teaching-learning through advanced ICT system have been recently adopted. Information regarding their attendance through correspondence.

7.1.5 In which way has the institution added value to the quality enhancement of students?

Above mentioned practices added value a lot to the quality enhancement of the students.

7.2 Inclusive practices

What practices have been taken up by the institution to provide access to students from the following sections of the society:

- a) **Socially-backward:** by reservation of seats at the time of admission and financial assistance in the form of scholarships along with the remedial coaching class.
- b) **Economically-weaker:** institute provide them concession in fee, financial assistance up to some extent through Poor Boys Fund and remedial classes are run in the premises of the institute for free coaching.
- c) **Differently-abled:** counseling cell helps them and provide extra time, care and moral support.

7.2.1 What efforts have been made by the institution to recruit 1) Staff from the disadvantaged communities? Specify?

- a) **teaching**
- b) **non-teaching**

Recruitment process is carried out by government as it is a government organization and all recruitments are carried out according to government rules and regulations.

7.2.1 What special efforts are made to achieve gender balance amongst students and staff?

Institute ensures 30% reservation for women at the time of admission as per government policies while in case of staff also government rules are applicable and their recruitment is governed by government itself.

7.2.2 Has the institution done a gender audit and/or any gender-related sensitizing courses for the staff/students? Give details.

Through NSS and NCC such practices has been sensitized and communicated to the society.

7.2.3 What intervention strategies have been adopted by the institution to promote the overall development of students from rural/ tribal backgrounds?

Above mentioned practices are carried out in the rural areas to promote the overall development skills among the students.

7.2.5 Does the institution have a mechanism to record the incremental academic growth of the students admitted from the disadvantaged sections?

Such practices have been documented and monitored annually.

7.2.6 What initiatives have been taken by the institution to promote social-justice and good citizenship amongst its students and staff? How have such initiatives reached out to the community?

Institute made several efforts to promote social justice by organizing debate, workshops, survey conducted during their projects, NSS and NCC camps which provide them an insight depth for the socio-economic status of the society.

7.3 Stakeholder relationships

7.3.1 How does the institution involve all its stakeholders in planning, implementation and evaluation of the academic programmes?

Through regular interaction.

7.3.2 How does the institution develop new programmes to create an overall climate conducive to learning?

Certain advanced teaching-learning methods have been adopted by the faculty members to make learning more interactive.

7.3.3 What are the key factors that attract students and stakeholders, to the institution and result in stakeholder satisfaction?

Excellent conducive atmosphere under advance teaching-learning process in hilly area with peaceful environment, special concern for student problem and working culture of the institute staff as a team that attract students and satisfy them to be a member of this college.

7.3.4 How does the institution elicit the cooperation from all stakeholders to ensure overall development of the students, considering the curricular and co-curricular activities, research, community orientation and the personal/ spiritual development of the students?

All stake holders are involved in various curricular and extra-curricular activities and their concern is due for impartment of the quality education, research and community orientation which further assures the overall development of the students.

7.3.5 How do you anticipate public concerns in your current and future programme offerings and operations?

Public concern is well anticipated for the current and future programme as their constructive approach and support is boon for the implementation of innovative ideas. Feedback taken from students and their parents are of serious concern as the local public being quite literate and aware.

7.3.6 How does the institution promote social responsibilities and citizenship roles among the students? Does it have any exclusive programme for the same?

Institute promotes social equality and good citizenship roles among its students and NSS, NCC camps and other activities like debate, workshops on social issues played major role in imparting such moral values.

7.3.7 What are the institutional efforts to bring in community-orientation in its activities?

Same as above discussed.

7.3.8 How does your institution actively support and strengthen the neighborhood communities? How do you identify community needs and determine areas of emphasis for organizational involvement and support?

Institution actively support and strengthen the neighborhood communities by imparting the knowledge and awareness on the demandable issues which are identified through various surveys and the projects based upon socio-economic status of the society highlights the problems for organizational involvement and their support.

7.3.8 How do the faculty and students contribute in these activities?

Students and faculties are actively participated in such types of activities by organizing camps which ensures interdepartmental/organizational participation and it is a part of their job.

7.3.9 Describe how your institution determines student satisfaction, relative to academic benchmarks? Do you update the approach in view of the current and future educational needs and challenges?

Feedback mechanism adopted by the institute helps in measuring the satisfaction level of the students and their constructive approach regarding the future educational needs discussed on priority basis to meet out the upcoming challenges.

7.3.10 How do you build relationships?

➤ **to attract and retain students**

Interactive teaching-learning system adopted to make the process more interesting.

➤ **to enhance students performance**

Group discussions, debates and presentation are such various techniques used to enhance their performance.

➤ **to meet their expectations of learning**

Above mentioned practices are implemented to meet out their expectations of learning.

What is your complaint management process? How do you ensure that these complaints are resolved promptly and effectively? How are complaints aggregated and analyzed for use in the improvement of the organization, and for better stakeholder-relationship and satisfaction?

Proctorial board and Grievance cell committees are working in the institute to look after the complaints which are effectively analyzed and resolved promptly to make system more effective, transparent and at par to their satisfaction.