

The IQAC committee of the institution was formed vide the letter: order number "02, samiti 2021-22, dated 14-08-2021" of the principal for the academic session 2021-22 on 14th August. 2021 and the members of the committee are as follows:

- 1. Prof. Renu Negi- Chairperson
- 2. Dr Kuldeep Rawat Convener
- 3. Dr Sanjeep Negi-Member
- 4. Dr Sandeep Kumar -Member
- 5. Dr Arti Khanduri Member
- 6. Dr Madhuri Kohli -Member
- 7. Dr Maitreyi Thapliyal-Member
- 8. Dr Pooja Bhhandari-Member
- 9. Dr Meenakshi Sharma-Member

AGENDA OF THE MEETING

The meeting of the members of the IQAC committee was held on 14th August 2021 at 02:30 PM in the NAAC/IQAC Room.

In the meeting the following members were present:

Prof. Renu Negi- Chairperson Dr Kuldeep Rawat - Convener Dr Sanjeeb Singh Negi-Member Dr Sandeep Kumar -Member Dr Arti Khanduri - Member Dr Madhuri Kohli -Member Dr Maitreyi Thapliyal Dr Pooja Bhhandari Dr Meenakshi Sharma

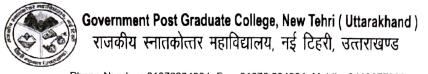
The convener of IQAC , Dr Kuldeep Rawat began the session with a welcome note addressing all the members present at the meeting. The agenda of the meeting was presented before the members for discussion regarding NAAC accreditation. The agenda included the following points:

1. Follow-up of progress of work done on different criterias of AQAR.

- 2. Discussion on providing coaching classes to the interested candidates.
- 3. Discussion on organizing an induction program for the students.

प्राचार्य

रा० रुना० महाविद्यालय नई टिहरी, टिहरी गढवाल उत्तराखण्ड



4. Measures to be taken for quality enhancement of the teaching process in the Institution.

MINUTES OF THE MEETING

- 1. An Orientation program to be organized for students interested in attending the coaching classes to be started by IQAC.
- 2. Coaching Classes to be started for interested students for Group C/ other UKPSC exams. The members of IQAC were allotted different days of the week to conduct these coaching classes.
- 3. IQAC recommended starting faculty wise Councils for conduct of academic and research activities.
- 4. Follow up of progress of work done on different criterias of AQAR was done to successfully submit AQAR for the next session.
- 5. An induction program to be organized for the newly admitted students of the college.
- 6. The HODs of all the Departments of the institution are instructed to share subject specific e resources with the students.
- IQAC suggested efforts should be made for creation of additional posts in the Department of Political Science and Sanskrit as these departments had only one post despite running P.G. courses.
- 8. IQAC suggested presenting a memorandum to the MLA demanding/acquiring land and building in the name of the college.
- 9. IQAC recommended installation of LED bulbs in the campus for energy saving.

वासार रा० रना० महाविद्यालय नई टिहरी, टिहरी गढ्वाल उत्तराखण्ड



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Chairperson (Principal)	Dr. Kuldeep Singh convener	Dr. Sanjeeb Singh Negi
(zalian mul)	3ahr	Madlune
Dr. Sandeep Kumar	Dr. Arti Khanduri	Dr. Madhuri Kohli
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Dr. Maitreyi Thapliyal	Dr. Pooja Bhandari	Dr. Meenakshi Sharma

प्राचार्च रा० रना० महाविद्यालय नई टिहरी, टिहरी गढवाल उत्तराखण्ड



Government Post Graduate College, New Tehri (Uttarakhand) राजकीय स्नातकोत्तर महाविद्यालय, नई टिहरी, उत्तराखण्ड

Phone Number: 01376234964; Fax: 01376 234964; Mobile: 9412077006

E-mail (office): <u>gpgcollegentt@gmail.com</u>; Email (NAAC): <u>gpgnttnaac@gmail.com</u>

The IQAC committee of the institution was formed vide the letter: order number "02, samiti 2021-22, dated 14-08-2021" of the principal for the academic session 2021-22 on 14th August. 2021 and the members of the committee are as follows:

Prof. Renu Negi- Chairperson Dr Kuldeep Rawat - Convener Dr Sanjeep Negi-Member Dr Sandeep Bahuguna -Member Dr Arti Khanduri - Member Dr Madhuri Kohli -Member Dr Maitreyi Thapliyal-Member Dr Pooja Bhhandari-Member Dr Meenakshi Sharma-Member

AGENDA OF THE MEETING

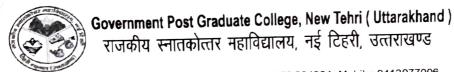
The meeting of the members of the IQAC committee was held on 15th November 2021 at 11:00 am in the NAAC/IQAC Room.

In the meeting the following members were present:

Prof. Renu Negi- Chairperson Dr Kuldeep Rawat - Convener Dr Sanjeeb Singh Negi-Member Dr Sandeep Kumar -Member Dr Arti Khanduri - Member Dr Madhuri Kohli -Member Dr Maitreyi Thapliyal-Member Dr Pooja Bhhandari-Member Dr Meenakshi Sharma-Member

The convener of IQAC , Dr Kuldeep Rawat began the session with a welcome note addressing all the members present at the meeting. The agenda of the meeting was presented before the members for discussion regarding NAAC accreditation. The agenda included the following points:

1.Educational trip/ field visit/ nature walk, etc to be organized for students. 2.National Science Day to be celebrated.



MINUTES OF THE MEETING

- Arrangements to be made to celebrate National Science Day on 28th February 2022. Nature Walk/Field visit to be organized in Ranichauri in February 2022.
- Follow up of progress of work done on different criterias of AQAR was done to successfully submit AQAR for the next session.
- IQAC recommended a blended mode of teaching in the institution as the faculty members and students had already got used to the online mode of teaching.
- 4. IQAC also suggested that the Alumni Association should be registered.
- IQAC recommended that some of the courses could be taken by faculty members in online mode as the number of courses increased with introduction of NEP.Conduction of Student satisfaction survey could also be done at the Department level.
- Based on the feedback from the students, IQAC also suggested that the process of opening NCC units in the college must also be hastened at the college level.

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Chairperson (Principal)	Dr. Kuldeep Singh convener	Dr. Sanjeeb Singh Negi
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Dr. Sandeep Kumar	Dr. Arti Khanduri	Dr. Madhuri Kohli
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Dr. Maitreyi Thapliyal	Dr. Pooja Bhandari	Dr. Meenakshi Sharma



With reference to Notice no: 19/ Samiti- 2020-21/ 2020-2021, dated 18th July, 2020 the IQAC committee of the institution was formed in the academic session 2020-21 and the members of the committee are as follows:

- 1. Dr. Aruna P. Sutradhar Chairperson
- 2. Dr. Kuldeep Singh Convener
- 3. Dr. Sanjeeb Negi Member
- 4. Dr. Shrikrishna Nautiyal Member
- 5. Dr. Preetam Singh Member
- 6. Dr. Manikant Shah- Member
- 7. Dr. Sandeep Kumar Member
- 8. Dr. Arti Khanduri Member
- 9. Ms. Madhuri Kohli- Member
- 10. Ms. Maitreyi Thapliyal-Member
- 11. Sh. Vijay Singh Panwar- Member

AGENDA OF THE MEETING

The first meeting of the members of the IQAC committee was held on 24th July,2020 at 11:00 AM in the Conference Hall.

In the meeting the following members were present:

- 1. Dr. Aruna P. Sutradhar
- 2. Dr. Kuldeep Singh
- 3. Dr. Shalini Rawat
- 4. Dr. Sanjeeb Negi
- 5. Dr. Rajni Gusain
- 6. Dr. Harsh Singh Negi
- 7. Dr. Shrikrishna Nautiyal
- 8. Dr. Nishant Bhatt
- 9. Dr. Preetam Singh
- 10. Dr. Manikant Shah
- 11. Dr. Gurupad Singh Gusain
- 12. Dr. Sandeep Kumar
- 13. Dr. Aarti Khanduri
- 14. Dr. Satendra Dhaundiyal
- 15. Dr. Ravikant Kumar
- 16. Mr. Ajay Bahuguna
- 17. Dr. Arvind Singh Rawat
- 18. Dr. Preeti Sharma
- 19. Ms. Maitreyi Thapliyal
- 20. Ms. Madhuri Kohli

The convener of IQAC, Dr. Kuldeep Singh began the session with a welcome note addressing all the members present at the meeting. The agenda of the meeting was presented before the members for discussion regarding NAAC accreditation. The agenda included the following points:



- 1. A discussion was held regarding members to be invited to be external/advisory members of the IQAC committee.
- 2. Request for one time relaxation to be provided by NAAC regarding submission of AQAR for the last 5 academic sessions.
- 3. Data to be collected by Statistical committee for online filing of SSR for the last 5 academic sessions.
- 4. Formation of PTA and student-alumni association.
- 5. Best Practice followed by the college for the current academic session.

MINUTES OF THE MEETING

1) The head of the institution Dr. Aruna P. Sutradhar, initiated the discussion to include external /advisory members to form a part of the IQAC committee.

The convener of IQAC, Dr. Kuldeep Singh mooted the names of Professor R.C. Ramola, Department of Physics, H.N.B. Garhwal University Campus Badshahi Thaul, Tehri Garhwal, Professor O.P.Gusain, Director IQAC, H.N.B. Garhwal University and Dr. Hemwati Nandan, Assistant Professor, Gurukul Kangri Vishwavidyalaya, Haridwar, Dr. S.K. Dhaka, Department of Physics and Electronics, Rajdhani College, University of Delhi, and Dr. C.D. Suntha, State Nodal Officer, AISHE Uttarakhand Unit. Letters of approval will be sent for their kind consent.

- 2) It was proposed by the members of the committee to correspond with NAAC regarding one-time relaxation to be provided for the submission of AQAR in view of
 - i) Frequent change of IQAC convener in a short span of time.
 - ii) Transfer of the incumbent IQAC convener, Dr. Vinod Kumar Gupt, in the session 2016-17 vide letter no. पुस्ठांकन संख्या / 111-117/ व्य॰ प॰ / 2017-2018, दिनांक 11 मई 2017 (letter enclosed)
 - iii) The succeeding IQAC convener, Dr. Hitendra Singh was deputed as a Scientist C in National Institute of Hydrology, Hydrology building Roorkee since January 13, 2016 vide letter number आदेश संख्या / 88 / <u>व्य॰ प॰/ 2015-16.</u>
 - iv) The college is functioning in the G.I.T.I. Baurari building and the institute is receiving regular intimations from the directorate technical education, since 2017 vide letter no. पत्रांक

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166-68/ डीटीईयू/प्रशि0/भूमिभवन/बौराड़ी/2016, दिनांक 03-01-2017 (letter enclosed) regarding vacation of G.I.T.I. Baurari institutional premises.
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- 3) The Statistical committee was tasked with collecting data for the following for the last 5 academic sessions:
 - i) Internal audit report



- ii) External audit report
- iii) Green audit report
- iv) Departmental Association reports.
- v) Maintenance of Main/ Departmental library reports(issue register faculty and students)
- 4) The P.T.A. committee was tasked with formation and registration of PTA and student alumni association. The PTA was advised to delegate responsibilities to HOD's of all departments to communicate with the parents and students and inform the convener accordingly by 15th August.
- 5)
- i) The general public was sensitized by the staff regarding precautions to be taken to safeguard themselves during the times of the pandemic.
- ii) All the HOD's were advised to create departmental mail-ids and to record their audio/video lectures and share the links with the students on Google drive.

6) An awareness program to be organised on COVID-19.

7) Online-teaching training to be organised for faculty members

8) Orientation program to be conducted for newly inducted faculty members.

9) IQAC to intervene by reviewing the assessment procedure to ensure the quality of the student evaluation process as the students are to be promoted based on internal assessment.

10) All the departments to be instructed by IQAC to ensure that information regarding online classes, assessment, etc reaches each and every student living in the remote areas.

11) IQAC also proposed introduction of mentor-mentee program in the institution at the post- graduate level.

12) IQAC recommended making the grievance redressal mechanism online. It also suggested making provision registering complaints against sexual harassment, exploitation, etc under the Women Cell.

The head of the institution and the chairperson of the IQAC cell explained the roles and responsibilities delegated to the distinguished members of the committee.

Lastly, the meeting concluded with a vote of thanks addressed to the chair.

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Phone Number: 01376234964; Fax: 01376 234964; Mobile: 9412077006 E-mail (office): <u>gpgcollegentt@gmail.com</u>; Email (NAAC): <u>gpgnttnaac@gmail.com</u>





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S.No	Plan of Action	Achievements/Outcome
1.	Creating awareness on COVID-19	Cleanliness drive , tree plantation and COVID 19 awareness program was organised on 27 th July 2020 in the campus.Masks and gloves were distributed by the staff in various nearby areas. The general public was sensitized by the staff regarding precautions to be taken to safeguard themselves during the times of pandemic.
2.	Feedback from students and faculty members	Feedback taken through forms from students and faculty members of different disciplines and analyzed for quality improvement.
3.	NAAC Accreditation	Various criteria of AQAR was distributed among the members of IQAC for filling the AQAR annually.Formats were made available to Departments, faculty members and Statistical Committee for filling AQAR. The Statistical Committee was tasked with collecting data regarding Internal Audit report, External Audit report, Green Audit Report, Departmental Association Reports and Maintenance of Main/ Departmental library reports.
4.	Faculty Development programs	Online teaching training program organised in collaboration with TCSion Classroom. One faculty member completed their Refresher course and four faculty members completed their Orientation Course. Eight faculty members recruited through Uttarakhand Public Service Commission.
5.	Celebration of special days/ national festivals	A quiz competition was organized on the 150 th birth anniversary of Mahatma Gandhiji on 2 nd October 2020. The program being conducted



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		during the pandemic induced lockdown was organised through online-mode. This was a special initiative of IQAC to involve students in college activities while being at home.
6.	Formation of Parent Teacher's Association and Alumni Association	Parent Teacher Association and Alumni Association was formed by the recommendation of IQAC.
7.	Orientation program for newly inducted faculty members	An induction program was organised in the academic session for the newly recruited faculty members. The senior faculty members were instructed by IQAC to prepare department specific presentations for the new faculty members with focus on the following areas: Contemporary relevance of the subject, job prospects of various courses, subject-specific teaching methodology, recent trends in various disciplines, etc.
8.	Active Women Cell/Anti-Sexual Harassment Cell	IQAC recommended the Women Cell of the college to conduct workshops, discussions and other activities to sensitize the students about women related issues. Women Cell celebrated International women's day in which lectures were delivered on the topics like "Uttarakhand Gender Specific Index", Women in leadership: An equal future in a COVID-19 world, etc. A symposium was organised on 12 th April 2021 on "Sexual harrassment of women at Workplace Act, 2013".
9.	Mentor-Mentee Program	Workplace Act, 2013. IQAC proposed introduction of mentor-mentee program in the Institution to help students cope up with the pandemic related stress and acquire employable skills. Accordingly, the program was introduced from March 2021 onwards.



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The IQAC committee of the institution was formed for the academic session 2019-20 and the members of the committee are as follows:

- 1. Dr Aruna P. Sutradhar Chairperson
- 2. Dr Aruna P. Sutradhar Convener
- 3. Dr Sandeep Bahuguna-Member
- 4. Dr Gurupad Gusain- Member
- 5. Dr Shrikrishna Nautiyal Member
- 6. Dr Alok Kumar Singh- Member
- 7. Dr Manikant Shah -Member
- 8. Dr Pritam Singh-Member

AGENDA OF THE MEETING

The meeting of the members of the IQAC committee was held on 15th December 2019 at 11:00 am in NAAC/IQAC Room.

In the meeting the following members were present:

Dr Aruna P. Sutradhar - Chairperson Dr Aruna P. Sutradhar - Convener Dr Sandeep Bahuguna-Member Dr Gurupad Gusain- Member Dr Shrikrishna Nautiyal Member Dr Alok Kumar Singh- Member Dr Manikant Shah -Member Dr Pritam Singh-Member

The convener of IQAC, Dr Aruna P. Sutradhar began the session with a welcome note addressing all the members present at the meeting. The agenda of the meeting was presented before the members for discussion regarding NAAC accreditation. The agenda included the following points:

The use of ICT tools in the process of teaching and learning.

The directions received were discussed and a plan was formulated for timely submission of AQAR.

MINUTES OF THE MEETING

 An email address for the purpose of NAAC assessment to be made.
A personal cloud -space should be bought for assimilation of data regarding academic and administrative activities.

3. A digital notice board to be procured for the convenience of the students.

Department specific email address to be made and e-notes with ebooks to be made available for the students.

The head of the institution and the chairperson of the IQAC cell addressed the members and discussed their limitations and strengths. Lastly the meeting concluded with a vote of thanks addressed to the chai



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The IQAC committee of the institution is formed for the academic session 2018-19 and the members of the committee are as follows:

- 1. Dr Ashok Kumar- Chairperson
- 2. Dr Pankaj Pandey Convener
- Dr Chatar Singh-Member
- 4. Dr Indu Tiwari- Member
- 5. Dr Vibha Kumar- Member
- 6. Dr Vijay Prakash Semwal- Member
- 7. Dr Prashant Kumar Singh-Invited Special Member
- 8. Dr Arun Kumar Singh- Invited Special Member
- 9. Dr Santosh Verma-Invited Special Member
- 10. Dr Niranjana Sharma- Invited Special Member
- 11. Dr Hitender Singh- Invited Special Member

AGENDA OF THE MEETING

The first meeting of the members of the IQAC committee was held on 10th May 2018 at 11:00 am in NAAC/IQAC Room. In the meeting the following members were present:

Dr Ashok Kumar- Chairperson Dr Pankaj Pandey - Convener Dr Chatar Singh-Member Dr Indu Tiwari- Member Dr Vibha Kumar- Member Dr Vijay Prakash Semwal- Member Dr Prashant Kumar Singh-Invited Special Member Dr Arun Kumar Singh- Invited Special Member Dr Santosh Verma-Invited Special Member Dr Niranjana Sharma- Invited Special Member Dr Hitender Singh- Invited Special Member

The convener of IQAC, Dr Pankaj Pandey began the session with a welcome note addressing all the members present at the meeting. The agenda of the meeting was presented before the members for discussion regarding NAAC accreditation. The agenda included the following points:

- 1. A strategy regarding preparation of AQAR was formulated.
- 2. The plan for the events to be organised for the upcoming session was devised.

MINUTES OF THE MEETING

1. Since the total strength of the college includes more than 70 percent female students, special focus will be on awareness programs, discussions, seminars related to women safety and empowerment and making the campus more gender sensitive.

Concerted efforts to be made for timely submission of AQAR.

3. Strategies should be made to increase the quality of teaching-learning process.

4. The College campus must be made Wi-fi enabled.

5. Adequate efforts to be made to acquire land and building for the college.

6. The faculty members to be encouraged to conduct seminars, workshops, conferences and other academic events in the college campus.

The head of the institution and the chairperson of the IQAC cell explained the roles and responsibilities delegated to the distinguished members of the Committee.

Lastly the meeting concluded with a vote of thanks addressed to the chair.

ganless Convener

Due to transfer of several senior faculty members, the IQAC committee of the institution is reformed for the academic session 2018-19 and the members of the committee are as follows:

Dr Ashok Kumar- Chairperson Prof. R.C. Ramola, Internal Specialist, Director, S.R.T. Campus, Badshahithaul (Tehri Garhwal) Dr Deerghpal Singh Bhandari - Convener Dr Chatar Singh Negi- Member Dr Deependra Topwal- Member Dr Arvind Mohan Painuly- Member Dr Alok Kumar Singh- Member

AGENDA OF THE MEETING

The second meeting of the members of the IQAC committee was held on 14th March 2019 at 11:00 am in NAAC/IQAC Room.

In the meeting the following members were present:

Dr Ashok Kumar- Chairperson Prof. R.C. Ramola, Internal Specialist, Director, S.R.T. Campus, Badshahithaul (Tehri Garhwal) Dr Deerghpal Singh Bhandari - Convener Dr Chatar Singh Negi- Member Dr Deependra Topwal- Member Dr Arvind Mohan Painuly- Member Dr Alok Kumar Singh- Member

The convener of IQAC , Dr Deerghpal Singh Bhandari began the session with a welcome note addressing all the members present at the meeting. The agenda of the meeting was presented before the members for discussion regarding NAAC accreditation. The agenda included the

1. A strategy regarding preparation of AQAR was formulated. 2. The plan for the events to be organised for the upcoming session was devised.

MINUTES OF THE MEETING

1. Since the total strength of the college includes more than 70 percent female students, special focus will be on awareness programs, discussions, seminars related to women safety and empowerment and making the campus more gender sensitive. 2. Concerted efforts to be made for timely submission of AQAR.

3. Strategies should be made to increase the quality of teaching-learning process. 4. The College campus must be made Wi-fi enabled.

The head of the institution and the chairperson of the IQAC cell explained the roles and responsibilities delegated to the distinguished members of the Committee.

Lastly the meeting concluded with a vote of thanks addressed to the chair.

Convener



The IQAC committee of the institution is formed for the academic session 2017-18 and the members of the committee are as follows:

- Dr Ashok Kumar- Chairperson Dr Pankaj Pandey - Convener
- Dr Chatar Singh-Member
- Dr Indu Tiwari- Member
- Dr Vibha Kumar- Member
- Dr Vijay Prakash Semwal- Member
- Dr Prashant Kumar Singh-Invited Special Member
- Dr Arun Kumar Singh- Invited Special Member
- Dr Santosh Verma-Invited Special Member
- Dr Niranjana Sharma- Invited Special Member
- Dr Hitender Singh- Invited Special Member

AGENDA OF THE MEETING

The first meeting of the members of the IQAC committee was held on 10th May 2018 at 01:00 pm in NAAC/IQAC Room.In the meeting the following members were present:

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The convener of IQAC , Dr Pankaj Pandey began the session with a welcome note addressing all the members present at the meeting. The agenda of the meeting was presented before the members for discussion regarding NAAC accreditation. The agenda included the following points:

A strategy regarding preparation of AQAR was formulated. The plan for the events to be organized for the upcoming session was devised.

MINUTES OF THE MEETING

Since the total strength of the college includes more than 70 percent female students, special focus will be on awareness programs, discussions, seminars related to women safety and empowerment and making the campus more gender sensitive.

Concerted efforts to be made for timely submission of AQAR.

Strategies should be made to increase the quality of teaching-learning process

The College campus must be Wi-fi enabled.

Adequate efforts to be made to acquire land and building for the college.

The faculty members are encouraged to conduct seminars, workshops, conferences and other academic events in the college campus.

The head of the institution and the chairperson of the IQAC cell explained the roles and responsibilities delegated to the distinguished members of the Committee.

Lastly the meeting concluded with a vote of thanks addressed to the chair.

Convener

	कार्याल	य प्राचार्य, राजकीय स्नातकोत्तर महाविद्यालय, न	ई टिहरी, टिहरी गढवाल।
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	3	डा० इन्द् तिवारी, सदस्य	OR And All
	4	डा० विभा कुमार, सदस्य डा० विजय प्रकाश सेमवाल, सदस्य	Autolia parsi
	6	1 510 प्रशान्त कमार सिंह आपरित ि	Antio
	7		Tusto
	8	डा० सन्तोष वर्मा, आमत्रित विशेष सदस्य डा० निरजना शर्मा, आमत्रित विशेष सदस्य	James 1
	10	डा० हितेन्द्र सिंह आमजित निशेष सदस्य	Hung
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